



Distance Education Committee

Meeting Agenda

Date: Dec. 10, 2021 (2nd Fridays) **Time:** 10am-12pm **Location:** [Zoom](#) Meeting ID: 914 6443 5459 Passcode: DErocks

Voting Members

Chairperson: Maritez Apigo

LA Division: Carlos-Manuel Chavarria, Brandon Marshall, Lauren Nahas

Alternates: Anthony Gordon, Erica Watson

NSAS Division: Jennifer Ounjian, Monica Landeros, Kristin Lassonde

Alternates: Francis Reyes, Bashir Shah

AACE Division: Jessica Le, Michele Redlo, Laura Lozano - *Alternates:*

SS Division: Dionne Perez, Kelley Cadungug, Sarah Boland - *Alternates:*

Non-Voting Members

Students: Maha Ghafoor, Meghan Yarnold

IT Manager/Canvas Administrator: James Eyestone

Managers: Jason Berner, Sue Abe

Classified: Karen Ruskowski

Accessibility Specialist: Liesl Boswell

Time	Item	Action
10:00	Welcome! Agreement: We uphold a safe space for our student committee members.	n/a
10:02	Approval of agenda and confirm voting positions	Vote
10:05	Approval of the Nov. 12, 2021 meeting minutes	Vote
10:10	Public comments	n/a
10:15	Curriculum and Instruction Committee Updates - Anthony, Karen, and Jennifer	Informational
10:20	Open Educational Resources (OER) and Zero Textbook Cost (ZTC) Committee Updates - Maritez, Brandon, and Jason 1. 29 faculty engaged in OER and ZTC projects this fall! 🎉 2. \$162,863 is the current student savings per semester! 3. New student-facing “ZTC Classes” webpage . Also being blasted on social media.	Informational

	4. <i>Equity from the Start: A Region OER and ZTC Symposium</i> is on Fri. Feb. 11, 9am-12pm (but it overlaps with our committee meeting)	
10:30	Student Resources <ul style="list-style-type: none"> Update from student committee members - Meaghan and Maha What Canvas training items would be good for students taking their first online class? Gain student feedback on proposal to integrate some of the “Passport to Canvas” training into <i>Quest for Online Success</i>. 	Informational & discussion
10:40	Faculty Professional Development <ol style="list-style-type: none"> DE Spring Summit on Jan. 18, 2022, 9am-2pm - Sarah, Brandon, Mónica, and Maritez <ul style="list-style-type: none"> 9-9:50am - An Equity-Minded Semester Start - Monica 10-10:50am - OER and ZTC Grant \$\$\$ for Faculty and Departments - Maritez 11-11:50am - PlayPosit for Video Interactivity and More - Brandon 12-12:30pm - DE Town Hall - DE Team and you! 1-2pm - Join Our POCR (Peer Online Course Review) Program - Sarah Feedback on online classes from tutors - Brandy Gibson Spring DE PD planning - Any suggestions? - Monica and Brandon Accessibility update - Liesl POCR Program update and changes to Districtwide POCR Reviews - Sarah Update on Y.E.S./Your Equity Squad: Diversity, Equity, Inclusion, and Antiracism in Online Teaching Community of Practice - Maritez 4CD’s BEOI and BEHI Course Offerings Jan. 3-28, 2022 <ul style="list-style-type: none"> \$700 stipends extended through spring 2022 for 4CD’s BEOI course training requirement will continue to be suspended through spring 2022 Article 27 of the UF contract will be reinstated fall 2022 For BEHI, no stipends approved by UF yet but working on it So far, about 1,200/1,700 faculty districtwide have completed BEOI 	Informational & discussion
11:10	Technology <ol style="list-style-type: none"> Canvas “Display Names Change” option will go live today. Finalize the draft Guidance on Student Display Name Changes in Canvas. Zoom recording storage - Our district is at 13.41 Tera bytes which is 939% over the allocation, so delete your unneeded Zoom recordings. STAC (Systemwide Technology Access Collaborative) orders will be placed in spring. CCCCO’s funding of Canvas Studio is set to expire on June 30, 2022. 	Discuss & Vote Informational
11:45	Tableau Data - Spring 2021 student survey data on Modality Preferences - Another similar student survey will be administered at the start of Spring 2022.	Informational
11:50	District DE Strategic Planning The current District DE Strategic Plan expires this academic year. There was a District DE Strategic Planning Town Hall on Nov. 18 for comments and suggestions on the draft District Distance Education Strategic Plan goals, objectives, and action steps. You can still provide input asynchronously in Canvas if you missed it.	Informational

11:55	Appreciations	Informa- tional
12:00	Adjourn - Enjoy a well-deserved break! The first DE Committee meeting of spring 2022 is on Fri. Feb. 11, 10am-12pm.	